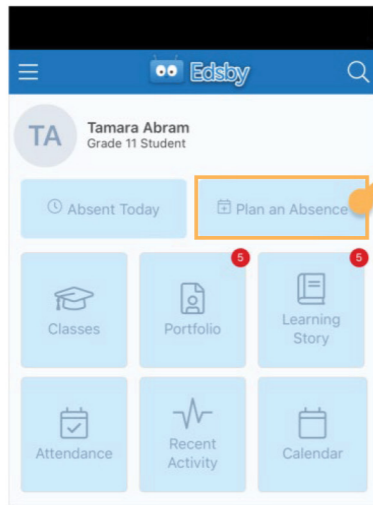


Attendance on Edsby

Use Edsby to inform your child's school of an absence quickly and easily on your mobile device.

- 1 Select **Plan an Absence** if your child will be late, leaving early, away for half or part of the day, or for any future absences.



- 2 Your child's name will appear in the form after making your selection. Add dates and times your child will be absent for, provide a reason, and an optional comment. When finished, click **Send to School Office**.

Planned Absence

Name of Student
• Tamara Abram

will not be attending school

From
2022-04-14 9:00 AM

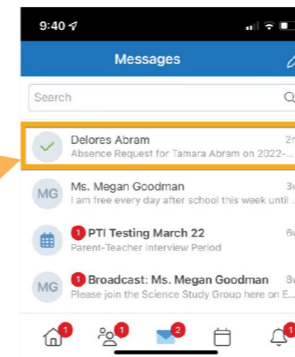
Until
2022-04-14 11:00 AM

Reason
Medical Appointment

Comment

Cancel Send to School Office

- 3 The Office will be notified and can approve the Planned Absence. Absence requests can be found in **Edsby Messages** and the requests will indicate if the request has been approved.



Tip: Select **Absent Today** if you are reporting your child's absence today and for all day.