

Board of Education of Saskatoon School Division No. 13

Meeting of the Saskatoon Board of Education

Tuesday, September 17, 2024

310 – 21ST Street East – 6:30 pm – W.B. Doyle Board Room

Please note that all public board meetings are video recorded.

AGENDA

1. Roll Call

2. Acknowledgement

3. Agenda

3.1. Adoption of Agenda

Proposed Board Motion: *Move approval of the agenda.*

3.2. Declaration of Conflict of Interest

4. Celebrating Excellence

4.1. Student Science Fair Awards

5. Consent Items

The Chair will ask for a motion to receive the items, and to approve all recommendations contained therein. Prior to approving the motion, any trustee may request that a consent item be removed.

Proposed Board Motion: *That the board approve the consent items as presented.*

5.1. Approval of Minutes – June 18, 2024 and August 27, 2024

Proposed Board Motion (if removed from consent items): *That the board approve the minutes of the committee of the whole and regular board meeting held June 18, 2024 and the minutes of the August 27, 2024 committee of the whole meeting.*

5.2. Correspondence (for information)

6. Reports from Administrative Staff

Information

6.1. School Opening Update

7. Delegation

8. Business Arising from the Minutes

9. Unfinished Business

9.1. Items Arising from the Committee of the Whole

10. Reports of Committees and Trustees

11. New Business

Information

11.1. Cybersecurity Update

12. Notices of Motion

13. Questions by Trustees

14. Comments and Questions from the Public (must be related to a specific agenda item)

- Members of the public will have five minutes each to ask their question or make comments, for a total of 20 minutes per meeting.
- All comments or questions about specific agenda items must be submitted in writing by noon the day before the meeting being considered. If the Monday before the Tuesday board meeting is a statutory holiday, the request must be submitted by noon the Friday before the meeting.
- Information on the process for speaking at a board meeting can be found at [Board Meetings - Saskatoon Public Schools \(spsd.sk.ca\)](https://www.spsd.sk.ca/BoardMeetings).

15. Adjournment

Proposed Board Motion: *That the board adjourn to the call of the Chair or the meeting of Tuesday, October 15, 2024.*



MEETING DATE: **SEPTEMBER 17, 2024**

TOPIC: **CELEBRATING EXCELLENCE: STUDENT SCIENCE FAIR AWARDS**

FORUM	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Celebrating Excellence	<input checked="" type="checkbox"/> Information

BACKGROUND

Academic excellence, character, engagement, and well-being of students are at the heart of Saskatoon Public Schools' strategic plan. The plan highlights our vision of each student being known, valued and believed in. It emphasizes Saskatoon Public Schools' commitment to creating learning experiences that inspire all students to reach their potential and the importance of relationships, equity and accountability.

CURRENT STATUS

A Grade 12 SAGE student at Walter Murray Collegiate, won the Canada-Wide Science Fair in Ottawa this spring. He received a Gold Medal, the Engineering Innovation Award, the Youth CAN Innovate Award and the Best Senior Health and Wellness Project Award. The student was also awarded multiple scholarships and honours for inventing an interface mechanism and application that enables communication between deaf/blind individuals and those without such impairments.

Superintendent Reeve will share how the Alternate Format Library staff supported the student in this impressive project.

PREPARED BY	DATE	ATTACHMENTS
Trish Reeve, Superintendent of Education Charlene Scrimshaw, Deputy Director of Education	September 11, 2024	None



SASKATOON BOARD OF EDUCATION

5.1

MEETING DATE: **SEPTEMBER 17, 2024**

TOPIC: **APPROVAL OF MINUTES**

FORUM	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Approval of Minutes	<input type="checkbox"/> Information

BACKGROUND

CURRENT STATUS

Attached are the minutes from the June 18, 2024 committee of the whole and regular board meetings and the August 27, 2024 committee of the whole meeting.

PREPARED BY	DATE	ATTACHMENTS
Daniel Burke, Chief Financial Officer	September 5, 2024	Minutes

RECOMMENDATION

Proposed Motion for the Public Board Meeting:

That the board approve the minutes of the committee of the whole and regular board meeting held June 18, 2024 and the minutes of the August 27, 2024 committee of the whole meeting.

MINUTES OF A MEETING:

of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, August 27, 2024 at 2:30 p.m.

August 27, 2024

MEMBERS PRESENT:

Board Chair Kim Stranden, Trustees Angela Arneson, Donna Banks, Charmaine Bellamy, Vernon Linklater, Colleen MacPherson, Michael Pidwerbeski, Ross Tait, Suzanne Zwarych

REGRETS:

Trustee Kathleen Brannen on leave.

Following discussions in Committee of the Whole, Trustee Macpherson moved that the Board rise and report.

CARRIED (9)

The meeting adjourned at 3:30 p.m.

Secretary of the School Division

Board Chair

MINUTES OF A MEETING:

of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, June 18, 2024 at 2:30 p.m.

June 18, 2024

MEMBERS PRESENT:

Board Chair Kim Stranden, Trustees Angela Arneson, Donna Banks, Vernon Linklater, Colleen MacPherson, Michael Pidwerbeski, Ross Tait, Suzanne Zwarych

REGRETS:

Trustees Charmaine Bellamy, Kathleen Brannen.

Following discussions in Committee of the Whole, Trustee Macpherson moved that the Board rise and report.

CARRIED (8)

The meeting adjourned at 5:07 p.m.

Secretary of the School Division

Board Chair

MINUTES OF A MEETING: of the Board of Education of the Saskatchewan School Division No. 13 of Saskatchewan, held on Tuesday, June 18, 2024 at 6:30 p.m. June 18, 2024

MEMBERS PRESENT: Trustees Kim Stranden (Chair), Angela Arneson, Donna Banks, Vernon Linklater, Michael Pidwerbeski, Colleen MacPherson, Ross Tait, Suzanne Zwarych

REGRETS: Trustees Charmaine Bellamy and Kathleen Brannen

Chair Stranden, called the meeting to order, read the roll call into the minutes, acknowledged that the meeting was being held on Treaty Six territory and traditional territory of the Cree, Dene, Nakoda, Lakota, Dakota and Saulteaux nations, and the homeland of the Métis and Michif people.

Agenda: Trustee Tait moved approval of the agenda.

Agenda

CARRIED (8)

There were no conflicts of interest declared by any board members.

Celebrating Excellence: There was no Celebrating Excellence.

Consent Items: Trustee MacPherson moved that the following consent agenda items be approved as presented.

Consent Items

CARRIED (8)

Approval of Minutes - June 4, 2024: Trustee MacPherson moved that the board approve the minutes of the committee of the whole and regular board meetings held June 4, 2024.

Approval of Minutes

CARRIED (8)

Board Annual Work Plan Update: The Board Annual Work Plan 2023-2024 was received as information.

Board Annual Work Plan Update

Reports from Administrative Staff:

Financial Results – Quarter 3 (March 1, 2024 to May 31, 2024): Chief Financial Officer Daniel Burke and General Manager of Financial Services Krista Wei prepared a quarterly unaudited financial statement and variance analysis for quarter 3 for the period of March 1, 2024 to May 31, 2024 for the board to receive as information.

Financial Results - Quarter 3 (March 1, 2024 to May 31, 2024)

Facilities Update: Superintendent Stan Laba presented the Facilities Update for the board to review for information.

Facilities Update

Three-Year Preventative Maintenance and Renewal Plan: Trustee Arneson moved that the board approve the 2025-2027 Preventative Maintenance and Renewable Plan dated June 10, 2024.

Three Year Preventative Maintenance And Renewal Plan

CARRIED (8)

Strategic Plan Accountability Report: Equity: Trustee Zwarych moved that the board approve the Strategic Plan Accountability Report: Equity, to be included as part of the director of education's 2023-2024 evaluation.

Strategic Plan Accountability Report: Equity

CARRIED (8)

Delegation: No delegations

Business Arising from the minutes: No business arising from the minutes.

Unfinished Business:

Pension – Annual Report to Pension Plan Sponsor: Trustee Zwarych moved that the board approve the 2023 Annual Report to the Pension Plan Sponsor for the Pension Plan for the Non-Teaching Employees of the Saskatoon Board of Education.

Pension- Annual Report to Pension Plan Sponsor

CARRIED (8)

Pension Trustee Committee – Temporary Voting Member: Trustee MacPherson moved that Trustee Arneson be appointed to the position of Board Pension Trustee as a voting member, until the return of Trustee Brannen.

Pension Trustee Committee- Temporary Voting Member

CARRIED (8)

Design Services Contract for New Relocatable Classrooms at Various Schools: Trustee Tait moved that the board approve the design services contract for the provision of 12 new relocatable classrooms in a total amount of \$490,000, such fee being inclusive of in-town travel but excluding other disbursements such as tender set printing and applicable taxes to aodbt architecture + interior design.

Design Services Contract for New Relocatable Classrooms at Various Schools

CARRIED (8)

Board Subcommittee Minutes: Trustee Banks moved that the board approve the minutes of the Board Governance Committee meeting held May 28, 2024.

Board Subcommittee Minutes

CARRIED (8)

Board Governance – Board Policies: Trustee Linklater moved that the board approve the changes to Policy 6: Board Operations.

Board Governance - Board Policies

CARRIED (8)

Board Governance – Trustee Remuneration: Trustee Banks moved that the board approve the per annum honorarium adjustment of 3.0% effective September 1, 2023 to trustee remuneration.

Board Governance - Trustee Remuneration

CARRIED (7-0-1)

Trustee Arneson voted against the motion.

2024 Civic Election: Trustee Arneson moved that the board will require that any potential candidates for trustee must submit a criminal records check along with their nomination papers to the City of Saskatoon returning officer to run in the school board election.

2024 Civic Election

CARRIED (8)

Reports of Committees and Trustees:

Board Chair Reflections – 2023-2024 School Year: Chair Stranden reflected on the 2023-2024 school year and shared challenges and opportunities facing the board and the school division in 2024-2025.

Board Chair Reflections – 2023-2024 School Year

- Trustee Arneson reported on her attendance at the Willowgrove School Community Council, Service Recognition banquet and is looking forward to the upcoming Pride Parade. She also wanted to mention the SIMFC Gala that she unfortunately missed and congratulated the Centennial graduates and the awards winners.
- Trustee Zwarych reported on her attendance at the Willowgrove School Community Council, Service Recognition banquet and is looking forward to the upcoming Pride Parade. She also wanted to mention the SIMFC Gala that she unfortunately missed and congratulated the Centennial graduates and the awards winners. Trustee Zwarych will be attending the SHSAA for the next two days at Dakota Dunes.
- Board Chair Stranden reported on looking forward to the Pride Parade Saturday and the Mount Royal Collegiate graduation that she will be speaking at next week as well as attending other graduations in the division.
- Trustee MacPherson reported on looking forward to the upcoming SCC meetings, graduations and Grade eight farewells. She also sends her regrets for the Pride Parade.
- Trustee Banks reported on her attendance to the University of Saskatchewan convocation as an SSBA representative for the College of Law and Edwards School of Business. She also attended the wâhkôhtowin School Community Council, Public Section meeting, Service Recognition Banquet, and the Newcomer Youth Engagement event.
- Trustee Linklater reported on his attendance at the SIMC Graduation and the Pleasant Hill Community Pow Wow.
- Trustee Pidwerbeski reported on his attendance at the Service Recognition Banquet and the Saskatoon Public School Foundation General Meeting. He will also be attending the Sutherland School Community Council Meeting next week.

New Business

Approval of 2024-2025 Budget Report: Trustee MacPherson moved that the board approve its annual operating and capital budget estimates for the fiscal year September 1, 2024 to August 31, 2025 as detailed in the 2024-2025 Budget Report subject to minor final edits.

Approval of 2024-2025 Budget Report

CARRIED (8)

Board Governance – Board Policies: Trustee Banks moved that the board approve the changes to *Policy 21: Student Awards* and *Policy 25: Board Elections, Campaign Contributions and Expenses*.

Board Governance - Board Policies

CARRIED (8)

Notice of Motion:

No Notices of Motion were brought forward.

Questions by Trustees:

Director Skjerven and Deputy Director Scrimshaw responded to Trustee MacPherson's question regarding Special Program Data.

Comments/Concerns/Questions from the Public:

No Comments/concerns/questions from the public.

Adjournment: Trustee Arneson moved that the board adjourn to the call of the chair or the board meeting September 17, 2024.

CARRIED (8)

The meeting adjourned at 8:07 p.m.

Secretary of the School Division

Board Chair



SASKATOON BOARD OF EDUCATION

5.2

MEETING DATE: **SEPTEMBER 17, 2024**

TOPIC: **CORRESPONDENCE**

FORUM	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> Correspondence	<input type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input checked="" type="checkbox"/> Information

BACKGROUND

CURRENT STATUS

The following correspondence is included in this file for the information of the board:

- a) Correspondence from Deputy Minister Clint Repski regarding Saskatoon Public Schools' estimated revenues and expenditures for the 2024-25 school division fiscal year.

PREPARED BY	DATE	ATTACHMENTS
Shane Skjerven, Director of Education	September 11, 2024	Correspondence Document



Government
of
Saskatchewan

Ministry of Education
Deputy Minister
5th Floor, 2220 College Avenue
Regina, Canada S4P 4V9

August 29, 2024

Kim Stranden, Board Chair
Saskatoon School Division No. 13
strandenk@spsd.sk.ca

Dear Kim Stranden:

Thank you for the submission of your school division's estimated revenues and expenditures for the 2024-25 school division fiscal year as required by section 51 of *The School Division Administration Regulations*.

Your 2024-25 estimated revenues and expenditures have been reviewed by the ministry. On behalf of the Minister of Education, I approve these revenues and expenditures, as submitted and enclosed, in accordance with section 280 of *The Education Act, 1995*.

Provincial operating grants are authorized to your Board of Education pursuant to sections 310 and 311 of *The Education Act, 1995* (the Act). Monthly authorization will occur provided eligibility criteria in subsection 312(3) of the Act are met; if any requirements are in breach, it can lead to the use of the Minister's powers as laid out in 315.1 of the Act. In addition to meeting eligibility criteria in the Act, payments for the period of April to August 2025 are subject to the Legislative Assembly of Saskatchewan having appropriated funds out of which the grants may be paid in the 2025-26 government fiscal year.

I would like to take this opportunity to thank your board and division staff for their time and effort in completing these documents. If you have any questions or concerns, please contact Leanne Forgie, Director of Financial Analysis and Reporting, Education Funding, at leanne.forgie2@gov.sk.ca or 306-787-6634.

Sincerely,

A handwritten signature in black ink that reads "Clint Repski".

Clint Repski

Attachment

cc: Sameema Haque, Assistant Deputy Minister, Education
Shane Skjerven, Director of Education, Saskatoon School Division No. 13
Daniel Burke, Chief Financial Officer, Saskatoon School Division No. 13
Leanne Forgie, Director, Financial Analysis and Reporting, Education Funding, Education

**Saskatoon School Division No. 13
CASH BUDGET
For the period ending August 31, 2025**

Chart of Accounts	Description	Budget 2024-25
REVENUES		
1-1-01-000-000	Property Taxes and Other Related	-
1-1-02-000-000	Grants	327,176,683
1-1-03-000-000	Tuition and Related Fees	2,249,869
1-1-04-000-000	School Generated Funds	5,155,000
1-1-07-000-000	Complementary Services	5,710,408
1-1-08-000-000	External Services	9,724,058
	Restructuring	-
1-1-05-000-000	Other Revenue	3,851,312
	Total Revenues	353,867,330
EXPENDITURES		
1-2-10-000-000	Governance	1,279,081
1-2-11-000-000	Administration	7,649,979
1-2-12-000-000	Instruction	253,202,555
1-2-13-000-000	Plant	52,782,923
1-2-14-000-000	Transportation	8,422,717
1-2-15-000-000	Tuition and Related Fees	812,825
1-2-16-000-000	School Generated Funds	5,267,392
1-2-21-000-000	Complementary Services	5,828,498
1-2-22-000-000	External Services	10,446,884
	Restructuring	-
1-2-17-000-000	Other Expenses	877,255
	Total Expenditures	346,570,109
	Excess (Deficit) for the year	7,297,221
 ADDITIONAL INFORMATION REQUESTED FROM THE SCHOOL DIVISIONS:		
		Budget 2024-25
Tangible Capital Assets:		
	(-) Purchases	31,060,000
	(+) Proceeds from disposals	-
Long Term Debt, including capital leases:		
	(-) Repayments of the year	1,385,874
	(+) Debt issued during the year	-
NON-CASH GAIN/EXPENSES:		
	(+) Amortization expense	18,030,000
	(+) Asset retirement obligation/accretion	658,000
	(-) Gain on disposals of tangible capital assets	-
	(+) Employee Future Benefits expenses	640,800
OTHER CASH REQUIREMENTS:		
	(-) Employee Future Benefits expected payments	343,100
	NET EXCESS (DEFICIT) CASH OF THE YEAR	(6,162,953)
FINAL DEFICIT/EXCESS POSITION WILL BE COVERED BY/ALLOCATED TO:		
	S.286 /Federal Capital Tuition Reserves	-
	Unused PMR funding from previous years	-
	Designated Assets	5,612,952
	Unrestricted Surplus	550,000
	Other	1
	REVISED CASH POSITION	-



MEETING DATE: **SEPTEMBER 17, 2024**

TOPIC: **SCHOOL OPENING UPDATE**

FORUM	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input checked="" type="checkbox"/> Information

BACKGROUND

CURRENT STATUS

Saskatoon Public Schools’ staff members were busy preparing for the return of students and families when classes resumed on September 3. Some reflections on school opening are listed below.

- It was a very difficult school opening at Evan Hardy Collegiate. On the afternoon of September 5, a student was assaulted by another student resulting in serious injuries to the student and the staff members that intervened. The student who caused the injuries was taken into custody by Saskatoon Police and an investigation was initiated. The safety and well-being of our students, staff and families is our priority. In the days following this incident, school operations were adjusted. Classes were cancelled for two days and then resumed with a half day that included activities to support healing amongst students and staff. Additional resources were assigned to the school including extra teachers, Indigenous Elders, School Resource Officers, counsellors from the school division, Saskatchewan Health Authority and Family Service Saskatoon. St. John Ambulance’s therapy dogs were also brought onsite for the comfort of students and staff. We are grateful to the Evan Hardy Collegiate staff, and especially to the principal and vice principal, for the caring and strength they have displayed throughout this tragic situation. Our thoughts are with the victims and their families as they continue healing.
- Facilities staff worked diligently over the summer to prepare schools for the 2024-25 school year. There were focused renovations and upgrades at various existing schools, including the final phase of lighting fixture replacement at all existing schools.
- Saskatoon Public Schools is offering 29 full-day kindergarten programs in 25 elementary schools as part of the Saskatoon Public Schools Foundation Early Learning Equal Start program.
- Student laptop refresh is almost complete thanks to the hard work of the Information Services department.
- The Newcomer Student Centre, located at central office, has assessed more than 570 students since it opened this August for the new year. There were over 600 assessed at the same time last year.
- On September 10, the Central Urban Métis Federation Inc. (CUMFI) and Métis Cultural Days organizers opened the doors of the Western Development Museum to 20 classes from Saskatoon Public Schools. This follows on the heels of the community-wide Métis Cultural Days celebration that took place at the WDM between September 6-8.

- Saskatoon Public Schools held a New Teacher Orientation on August 22, 2024. Over 100 new teachers attended to help prepare them for the new school year.
- The administrative procedure on personal electronic devices was updated and was provided to schools with communications in order to follow the directive by the minister of education.
- Lunch supervision fees were reduced for the 2024-25 school year to reflect that there were days when lunch supervision was not provided during the 2023-24 school year due to job sanction activities. Families will receive communication about this in September.

PREPARED BY	DATE	ATTACHMENTS
Shane Skjerven, Director of Education	September 11, 2024	None



MEETING DATE: **SEPTEMBER 17, 2024**

TOPIC: **CYBERSECURITY UPDATE**

FORUM	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> Correspondence	<input type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input checked="" type="checkbox"/> Information

BACKGROUND

To respond to the increase in global cybersecurity threats, administration has been exploring two options, commercial and not-for-profit, in the pursuit of leveraging the services of a Security Operations Center (SOC). SOC's are a command center facility in which a team of information technology (IT) professionals with expertise in information security (infosec) monitors, analyzes and protects an organization from cyberattacks. Telemetry data from all areas of the monitored organization are analyzed in real time, 24/7/365, and any suspicious or anomalous activity is immediately acted upon.

In the spring of 2024, the Saskatchewan School Boards Association (SSBA) Working Advisory Group on cybersecurity notified school divisions of a province-wide purchase opportunity, negotiated as part of a request for proposals (RFP) issued by Greater Saskatoon Catholic Schools (GSCS), to procure the services of a commercial Security Operations Center from Arctic Wolf, a market leader in the field, licensed through SaskTel.

Concurrently, Saskatoon Public Schools (SPS) has engaged SOC services as part of a one-year pilot project with the not-for-profit Saskatchewan Research Network (SRNet), in association with the University of Saskatchewan (USask), Saskatchewan PolyTechnic and several regional colleges.

CURRENT STATUS

In pursuit of securing the services of a SOC, and as a member of SRNet, SPS joined a one-year pilot of an SRNet-staffed SOC in the spring of 2024. The goal is to assess the effectiveness of a not-for-profit, SRNet-managed SOC and leverage the efficiencies gained by participating alongside USask, Sask Polytechnic and other SRNet members. To date, SPSD has successfully onboarded and begun telemetry data analysis by SRNet cybersecurity experts. As part of the pilot terms, SRNet will evaluate the efficacy and viability, and present members with a proposed pricing model later in the fall. SRNet will not charge a fee for the first year of the pilot project.

The IS Department also followed up with SaskTel/Arctic Wolf in August and received a detailed briefing of their solution, along with a cost estimate for their commercial SOC offering as part of the GSCS-initiated RFP availed to all school divisions.

When the SRNet pricing is announced, administration will undertake a value for money exercise to evaluate the options and make a recommendation for future years.

PREPARED BY	DATE	ATTACHMENTS
Jason Dunk, Chief Technology Officer	September 11, 2024	None