

# Board of Education of Saskatoon School Division No. 13

## Meeting of the Saskatoon Board of Education

Tuesday, November 26, 2024

310 – 21<sup>ST</sup> Street East – 6:30 pm – W.B. Doyle Board Room

Please note that all public board meetings are video recorded and [live streamed](#).

## AGENDA

### 1. Roll Call

### 2. Acknowledgement

### 3. Agenda

#### 3.1. Adoption of Agenda

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**Proposed Board Motion:** *Move approval of the agenda.*

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#### 3.2. Declaration of Conflict of Interest

### 4. Celebrating Excellence

#### 4.1. FLEX Program at Estey School

### 5. Consent Items

The Chair will ask for a motion to receive the items, and to approve all recommendations contained therein. Prior to approving the motion, any trustee may request that a consent item be removed.

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**Proposed Board Motion:** *That the board approve the consent items as presented.*

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#### 5.1. Approval of Minutes – October 15, 2024 and November 18, 2024

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**Proposed Board Motion (if removed from consent items):** *That the board approve the minutes of the committee of the whole and regular board meetings held October 15, 2024 and the inaugural board meeting held November 18, 2024.*

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## Information

#### 5.2. Board Annual Work Plan 2024-25

#### 5.3. Correspondence

### 6. Reports from Administrative Staff

## Decision

#### 6.1. Strategic Plan Accountability Report: Student Transportation

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**Proposed Board Motion:** *That the board approve the Strategic Plan Accountability Report: Student Transportation, to be included as part of the director of education’s 2024-2025 evaluation.*

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**7. Delegation**

**8. Business Arising from the Minutes**

**9. Unfinished Business**

**9.1. Items Arising from the Committee of the Whole**

**10. Reports of Trustees**

**11. New Business**

**Decision**

**11.1. Saskatchewan School Boards Association (SSBA) 2024 Annual General Meeting – Voting Delegates**

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**Proposed Board Motion:** *That the board approve the following motions:*

- 1. That the Saskatoon Board of Education is entitled to 51 votes.*
  - 2. That Trustee \_\_\_\_\_ and \_\_\_\_\_ be the representatives authorized by the board to act as voting delegates for the school division.*
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**12. Notices of Motion**

**13. Questions by Trustees**

**14. Comments and Questions from the Public (must be related to a specific agenda item)**

- Members of the public will have five minutes each to ask their question or make comments, for a total of 20 minutes per meeting.
- All comments or questions about specific agenda items must be submitted in writing by noon the day before the meeting being considered. If the Monday before the Tuesday board meeting is a statutory holiday, the request must be submitted by noon the Friday before the meeting.
- Information on the process for speaking at a board meeting can be found at [Board Meetings - Saskatoon Public Schools \(spsd.sk.ca\)](https://www.spsd.sk.ca/BoardMeetings).

**15. Adjournment**

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**Proposed Board Motion:** *That the board adjourn to the call of the chair or the board meeting of Tuesday, December 10, 2024.*

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**MEETING DATE:** NOVEMBER 26, 2024

**TOPIC:** CELEBRATING EXCELLENCE: FLEX PROGRAM AT ESTEY SCHOOL

FORUM	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Celebrating Excellence	<input checked="" type="checkbox"/> Information

## BACKGROUND

Academic excellence, character, engagement, and well-being of students are at the heart of Saskatoon Public Schools' strategic plan. The plan highlights our vision of each student being known, valued and believed in. It emphasizes Saskatoon Public Schools' commitment to creating learning experiences that inspire all students to reach their potential and the importance of relationships, equity and accountability.

## CURRENT STATUS

Saskatoon Public Schools' Flexible Schedule, Blended Learning (FLEX) program began in the 2015-2016 school year and is an unconventional educational offering designed to empower students to grow their skill sets as students while participating in intensive training programs taking place during the school day.

FLEX allows students in grades 6-12 the flexibility to allocate class time towards honing their talents in fine arts and athletics, thereby augmenting their learning experience during regular school hours. The program was developed to support Saskatoon Public Schools' students who require a flexible schedule, but it also supports community organizations offering programming during the school day.

In 2023-2024, the program moved to Estey School from City Park School, with 89 students in their first year in the new building. In 2024-2025, enrolment has more than doubled with 194 students enrolled at Estey School on September 30, 2024. Mark Peterson, principal of Estey School, will present to the board with two students from the FLEX program.

PREPARED BY	DATE	ATTACHMENTS
Colleen Norris, Superintendent of Education Brent Hills, Deputy Director of Education	November 20, 2024	None



# SASKATOON BOARD OF EDUCATION

5.1

**MEETING DATE:** NOVEMBER 26, 2024

**TOPIC:** APPROVAL OF MINUTES

FORUM	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Approval of Minutes	<input type="checkbox"/> Information

## BACKGROUND

## CURRENT STATUS

Attached are the minutes from the October 15, 2024 committee of the whole and regular board meetings held October 15, 2024 and the inaugural board meeting held November 18, 2024.

PREPARED BY	DATE	ATTACHMENTS
Daniel Burke, Chief Financial Officer	November 19, 2024	Minutes

## RECOMMENDATION

***Proposed Board Motion (if removed from consent items):***

*That the board approve the minutes of the committee of the whole and regular board meetings held October 15, 2024 and the inaugural board meeting held November 18, 2024.*

## Minutes of the Meeting of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, October 15, 2024 at 2:15 pm

Members Present: Board Chair Kim Strandén, Trustees Angela Arneson, Donna Banks, Charmaine Bellamy, Vernon Linklater, Colleen MacPherson, Michael Pidwerbeski, Ross Tait, Suzanne Zwarych

Regrets: Kathleen Brannen

Following discussions in Committee of the Whole, Trustee Zwarych moved that the board rise and report. CARRIED (9)

The meeting adjourned at 5:32 pm

## Minutes of the Meeting of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, October 15, 2024 at 6:30 pm

Members Present: Board Chair Kim Stranden, Trustees Angela Arneson, Donna Banks, Charmaine Bellamy, Vernon Linklater, Colleen MacPherson, Michael Pidwerbeski, Ross Tait, Suzanne Zwarych

Regrets: Trustee Kathleen Brannen

### 1. Roll Call

### 2. Acknowledgement

Chair Stranden called the meeting to order, read the roll call into the minutes, acknowledged that the meeting was being held on Treaty Six territory and traditional territory of the Cree Dene, Nakoda, Lakota, Dakota and Saulteaux nations, and the homeland of the Métis and Michif people.

### 3. Adoption of Agenda and Declaration of Conflict of Interest

Agenda – Trustee Arneson moved approval of the agenda.

CARRIED (9)

There were no conflicts of interest declared by any board members.

### 4. Celebrating Excellence – Page Turner Tutor Program

Superintendent Bishop-Yong introduced Debra Heinrichs, the coordinator of the Page Turner Tutoring program, Susan Voitka-Seager, tutor and Krysta Shacklock, parent of a student who went through the program. Debra talked about the program and how they hire retired master teachers to help students in grades 1-4 achieve reading skills and goals. Susan Voitka-Seager shared her story on how she became involved with the program and watching the success of the students who go through and how it brings her joy. Krysta Shacklock expressed her thanks to the program on helping her daughter read at grade level through one-on-one tutoring.

### 5. Consent Items Trustee Zwarych moved that the board approve the consent items as presented.

CARRIED (9)

#### 5.1. Approval of Minutes

Trustee Zwarych moved that the board approve the minutes of the committee of the whole and regular board meetings held September 17, 2024. CARRIED (9)

6. Reports from Administrative Staff

6.1. Strategic Plan Accountability Report: 2024-25 Enrolment

Trustee Bellamy moved that the board approve the Strategic Plan Accountability Report: 2024-25 Enrolment, to be included as part of the director of education's 2024-25 evaluation. CARRIED (9)

6.2. Strategic Plan Accountability Report: Student Learning Results Grades 1-8

Trustee Pidwerbeski moved that the board approve the Strategic Plan Accountability Report: Student Learning Results Grades 1-8, to be included as part of the director of education's 2024-25 evaluation. CARRIED (9)

6.3. Strategic Plan Accountability Report: Student Learning Results Grades 9-12

Trustee MacPherson moved that the board approve the Strategic Plan Accountability Report: Student Learning Results Grades 9-12, to be included as part of the director of education's 2024-25 evaluation. CARRIED (9)

7. Delegations

No delegations.

8. Business Arising from the Minutes

No business arising from the minutes.

9. Unfinished Business

9.1. Legal Services Request for Proposal (RFP)

Trustee MacPherson moved that the board approve the award of the contract for legal services to Robertson Stromberg LLP, for three years starting December 12, 2024 and ending December 11, 2027 with an option to extend for two additional years, based on its proposal dated September 5, 2024. CARRIED (9)

9.2. Year End Financial Reserve Transfers

Trustee Banks moved that the board approve the following funding transfers:

- a. The transfer of \$31,265 from donation funds to the internally restricted reserve for curriculum renewal.
- b. The transfer of \$8,130 from the capital surplus to the internally restricted reserve for libraries.

- c. The transfer of \$115,000 from the capital surplus to the unrestricted surplus to cover costs related to relocatable moves.
- d. The transfer of \$39,600 from the unrestricted surplus to the capital surplus for maintenance vehicle purchases.
- e. The transfer of \$230,660 from the facility operating reserve to the unrestricted surplus.
- f. The transfer of \$25,445 from the unrestricted surplus to the capital surplus for technology purchases.
- g. The transfer of \$762,322 from the internally restricted reserve for technology to the unrestricted surplus for student computer loan repayments.
- h. The transfer of \$4,199,834 from internally restricted reserve for technology and \$654,668 from the unrestricted surplus for a total of \$4,854,502 to the capital reserve for computer hardware purchases.
- i. The transfer of \$1,008,069 is made from the capital surplus to the unrestricted surplus for wired/wireless networking project costs incurred in the operating surplus.
- j. The transfer of \$2,104,000 from the unrestricted surplus to the capital surplus for technology purchases.
- k. The transfer of \$730,000 from the unrestricted surplus to the facility relocatable reserve in the amount of \$500,000 and to the facility furniture reserve in the amount of \$230,000.
- l. The transfer of \$3,500,000 from the unrestricted surplus to the internally restricted reserve designated for tangible capital asset expenditures. CARRIED (9)

#### 9.3. Unified Security Platform Project Phase 2

Trustee Tait moved that the board approve Phase 2 of the Unified Security Platform Project for \$1,336,809 plus applicable taxes to Shadow Integrated Systems Ltd for the work at Aden Bowman, Bedford Road, Centennial, Central Office, Evan Hardy, James Alexander, Avenue G maintenance shop, Marion M. Graham, Mount Royal, Tommy Douglas, Walter Murray, W.P. Bate, Brunskill, Howard Coad, John Dolan, Lakeview, Silverwood Heights, Vincent Massey and wâhkôhtowin. CARRIED (9)

#### 9.4. Relocatable Classroom Funding Requests 2024-25

Trustee Arneson moved that the board approve the 2024-2025 relocatable classroom funding requests to the Ministry of Education as follows, in the priority order as listed:

1. Sylvia Fedoruk School – Four new relocatable classrooms.
2. Centennial Collegiate – Four new relocatable classrooms.
3. Aden Bowman Collegiate – Three new relocatable classrooms.
4. James L. Alexander School – Two relocatables to be moved from École Dundonald School.
5. Howard Coad School – Two relocatables to be moved from École Dundonald School.
6. École College Park School – One relocatable to be moved from Evan Hardy Collegiate.
7. Colette Bourgonje School – Two new relocatable classrooms.
8. Chief Whitecap School – Two new relocatable classrooms. CARRIED (9)



- 9.5. Audited Financial Statements for the Non-Teaching Employees Pension Plan  
Trustee Zwarych moved that the board approve the audited financial statements of the Pension Plan for the Non-teaching Employees of the Saskatoon Board of Education for the fiscal year ended December 31, 2023. CARRIED (9)
- 9.6. Plan Sponsor Statement of Investment Beliefs  
Trustee Zwarych moved that the board, as plan sponsor, approve the Plan Sponsor Statement of Investment Beliefs for the Pension Plan for the Non-Teaching Employees of the Saskatoon Board of Education. CARRIED (9)
- 9.7. Pension Plan – Appointment of Executive Staff Trustee  
Trustee Arneson moved that the board appoint Daniel Burke as Executive Staff Trustee for the Pension Plan for the Non-Teaching Employees of the Saskatoon Board of Education serving a four-year term from November 1, 2024 to October 31, 2028. CARRIED (9)
- 9.8. Peter Ballantyne Cree Nation Proposed Urban Reserve Agreement  
Trustee Linklater moved that the board approve the tax compensation agreement with Peter Ballantyne Cree Nation, subject to agreement from all parties involved. CARRIED (9)
- 9.9. Board Governance Committee – New Policy 28: Financial Reserves  
Trustee Tait moved that the board approve Policy 28: Financial Reserves, pending minor final edits. CARRIED (9)
- 9.10. Board Governance Committee – Revised Terms of Reference  
Trustee Banks moved that the board approve the revised terms of reference for the Board Audit and Risk Committee and Board Governance Committee. CARRIED (9)
- 9.11. Board Subcommittee Minutes  
Trustee Tait moved that the board approve the minutes of the Board Governance Committee meeting of June 11, 2024. CARRIED (9)
- 9.12. Board Annual Work Plan 2024-25  
Trustee Pidwerbeski moved that the board approve the Board Annual Work Plan 2024-25. CARRIED (9)

## 10. Reports Trustees

### Board Chair Stranden Comments

Board Chair reflected on the last four years with this board and their accomplishments.

- Trustee Arneson reported on her attendance of Every Child Matters flag raising, SCC Assembly and is looking forward to the Candidate Forums in the next few days. She also thanked the trustees that are leaving the board.
- Trustee Banks reported on her attendance at the two day SSBA Executive Council Meeting, the Tommy Douglas Collegiate football game on September 20, 2024. She also reported on attending the wâhkôhtowin School SCC meeting, Fairhaven SCC meeting and the Tommy Douglas Collegiate Junior Football game. Trustee Banks also attended the Fortress Council Meeting in Regina, wâhkôhtowin assembly, Nutana Orange Shirt BBQ, Cross-Country City-Wide Meet, Tommy Douglas Collegiate SCC meeting and the James L. Alexander School SCC meeting. She also wanted to thank the trustees that are leaving the board.
- Trustee Bellamy reflected on her time and thanked the school board for their support and work that the school board does.
- Trustee Linklater reported on his attendance of Indigenous Council meeting, the Every Child Matters flag raising as well as the Orange Shirt Day walk at Bedford Road Collegiate. Trustee Linklater also attended the Saskatoon Tribal Council Pow Wow and a sweat lodge on October 5, 2024.
- Trustee MacPherson thanked the board for the 15 years and that this is the brightest organization that she has been associated with.
- Trustee Pidwerbeski thanked the board for his time with them and wished them the best.
- Trustee Tait thanked the board and the people who are leaving.
- Trustee Zwarych thanked the board and reflected on her time with the school board and hopes that the board will continue to be collaborative.

Director Skjerven thanked the board for the last four years together.

## 11. New Business

### 11.1. Board Governance Policies

Trustee Tait moved:

1. that the board approve the housekeeping changes to Policy 15: Human Rights Equity and Policy 25: Board Elections Campaign Disclosure and Spending Limits.
2. That the board approve the deletion of Policy 22: Recognition of Employee Service.

CARRIED (9)

### 11.2 Changes to the Board Meeting Minute Template

Trustee Banks moved that the board approve the new minutes templates for all future committees of the whole and regular board meeting.

CARRIED (9)

11.3 Information: Response to Trustee Question Regarding Flag Protocol

Director Skjerven reviewed the documentation from the Ministry of Education again and as per the ministry, school divisions will not be receiving a second flagpole for existing schools, but new buildings will receive them.

12. Notices of Motion

No notices of motion.

13. Questions by Trustees

No questions from Trustees.

14. Comments/Concerns/Questions from the Public

There were no comments/concern/questions from the public.

15. Adjournment

Trustee MacPherson moved that the board adjourn to the call of the chair or the Inaugural meeting of Monday, November 18, 2024.

CARRIED (9)

The meeting adjourned at 8:30 pm.

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Secretary of the School Division

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Board Chair

## Minutes of the Inaugural Meeting of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Monday, November 18, 2024 at 12:00 pm

Members Present: Trustees Angela Arneson, Donna Banks, Kirk Jones, Vernon Linklater, Tanya Napper, Anne-Marie Rollo, Jennifer Scherman, Kevin Schmidt, Kim Stranden, Ross Tait

1. Daniel Burke, chief financial officer and secretary treasurer of the school division, called the meeting read the roll call into the minutes.
2. Acknowledgement – Daniel Burke, chief financial officer acknowledged that the meeting was being held on Treaty Six territory and traditional territory of the Cree Dene, Nakoda, Lakota, Dakota and Saulteaux nations, and the homeland of the Métis and Michif people.
3. Declaration of Office – Daniel Burke read the successful candidates for each ward into the minutes and Traci Toth, Commissionaire for Oaths administered the Declaration of Office and endorsement pursuant to Section 319 of *The Education Act, 1995*.
4. Election of the Board Chair – Daniel Burke highlighted the procedure for election of the board chair in accordance with Part 4, Section 14.2 of the *School Division Administration Regulations* and Policy 6, Section 1.4 of *The Board Policy Handbook*. He then called for nominations for the office of board chair.

Trustee Banks nominated Trustee Stranden to serve as chair of the Board of Education.

Trustee Tait moved that nominations cease.

CARRIED (10)

Trustee Stranden accepted the nomination and was declared chair of the Board of Education.

5. Comments of the Newly Elected Chair – Trustee Stranden assumed the chair's role and provided comments as the newly elected chair.
6. Election of the Vice Chair – Trustee Arneson nominated Trustee Tait to serve as vice chair for the first six- month term.

Trustee Arneson moved that the nominations cease.

CARRIED (10)

Trustee Tait accepted the nomination and was declared vice chair for the first six-months.

Trustee Tait nominated Trustee Arneson to serve as vice chair for the second six – month term.

Trustee Schmidt moved that the nominations cease.

CARRIED (10)

Trustee Arneson accepted the nomination and was declared vice chair for the second six-month term.

7. Minutes of the November 7, 2023 meeting – Minutes of the November 7, 2023 inaugural board meeting were approved at the November 21, 2023 regular board meeting.

8. Confirmation of Professional Services

a. Board Solicitor - No motion is required at this time.

b. Insurance Broker – Trustee Arneson moved that the board appoint AON Reed Stenhouse Inc. to serve as its insurance broker for 2024-2025.

CARRIED (10)

c. Confirmation of External Audit Services – No motion is required at the time.

d. Banking Authority – Trustee Banks moved that the requirements with regard to Banking Authority be approved as follows, and that they be effective until the next inaugural meeting or organizational meeting of the board.

i. Transfers of funds between bank accounts are primarily handled by electronic transmission. The Accounting Branch has been given the security access to enable transfer of funds. If transfers are affected by way of paper transmittals that the chief financial officer be authorized on his signature alone to transfer funds, as may be necessary, between any and all bank accounts in the name of the Saskatoon School Division No. 13 of Saskatchewan.

ii. That the form required by the bank for signing authorities and temporary borrowing power be duly completed; the chair or vice chair, together with the chief financial officer, act as signing authorities for the board.

iii. That payroll cheques be issued on the signature of the chief financial officer alone, provided that both the chair and chief financial officer signs the cheque and voucher register each month for the total paid from General Account into Payroll Account.

CARRIED (10)

9. Borrowing Authority – Trustee Tait moved that the form required by the bank for borrowing be approved.

SASKATCHEWAN  
SCHOOL DIVISION BORROWING RESOLUTION

Whereas pursuant to Section 319 of The Education Act, 1995 states:

**“319(1)** Subject to subsection (2), a board of education or the conseil scolaire may, by resolution, authorize its chairperson and its chief financial officer to borrow, on behalf of the board of education or conseil scolaire, as the case may be, a sum of money that may be required to meet its current operating expenditures.

(2) A board of education or the conseil scolaire may act pursuant to subsection (1) only if it has obtained the consent of the minister to do so.”

Now, therefore, be it resolved by the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, (hereinafter referred to as "the board") as follows:

1. That the board chair or vice chair and chief financial officer on behalf of the board are hereby authorized to borrow from institutions approved under the laws of Canada, up to \$20,000,000 to meet the expenditures of the said school division until the proceeds of taxes and operating grants payable to the said school division are available and to pay or agree to pay interest on the monies borrowed either in advance or at maturity, at such rates as may be agreed upon at the time of borrowing
2. The said sum of \$20,000,000 and interest shall be repayable and shall be a first charge upon uniform tax levy for the fiscal year in which the loan was made and in addition shall be secured by operating grants which may be payable to the school division at any time.
3. That the said loan may be secured by the promissory note or an operating loan agreement of the said chair or vice chair and chief financial officer given on behalf of the said board and the said chair office chair and treasurer are hereby authorized and empowered to execute and give such promissory note or an operating loan agreement on behalf of the said board as may be required by the said Bank.
4. That this resolution shall take effect on January 1, 2025.

## 10. Committees of the Board

- a. Board Audit and Risk Committee – Trustee Arneson moved that Trustees Stranden, Tait, Banks, Rollo and Napper be appointed to the Board Audit and Risk Committee.

CARRIED (10)

- b. Board Governance Committee – Trustee Rollo moved that Trustees Napper, Jones, Arneson, Banks, Stranden and Tait be appointed to the Board Governance Committee.

CARRIED (10)

- c. Board Human Resources Committee – Trustee Tait moved that Trustees Jones, Rollo, Schmidt, Banks, Linklater and Stranden be appointed to the Human Resources Committee.

CARRIED (10)

- d. Board Representatives for the Non-Teaching Pension Plan – Trustee Jones moved that Trustees Arneson, Stranden and Scherman be appointed as trustee and Trustee Schmidt be appointed as observer to the Pension Plan for the Non-Teaching Employees of the Saskatoon Board of Education.

CARRIED (10)

## 11. Board Representatives

- i. Saskatchewan School Board Association Public Section – Trustee Linklater moved that Trustee Stranden be appointed the member at large to the SSBA Public Section.

CARRIED (10)

- ii. Saskatchewan High Schools Athletic Association – No nomination is required for the Saskatchewan High School Athletic Association.

- iii. Saskatoon Public Schools Foundation Inc. – Trustee Banks moved that Trustee Stranden and Arneson be appointed to serve on the board of Saskatoon Public Schools Foundation Inc.

CARRIED (10)

12. Disposal of Ballots – There were no ballots to dispose of.

13. Adjournment – Trustee Tait moved that the board adjourn to the call of the chair or the meeting of Tuesday, November 26, 2024.

The meeting adjourned at 12:18 pm.

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Secretary of the School Division

Board Chair





# SASKATOON BOARD OF EDUCATION

5.2

**MEETING DATE:** NOVEMBER 26, 2024

**TOPIC:** BOARD ANNUAL WORK PLAN 2024-25

FORUM	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input checked="" type="checkbox"/> Information

## BACKGROUND

## CURRENT STATUS

Attached is a copy of the 2024-25 Board Annual Work Plan.

PREPARED BY	DATE	ATTACHMENTS
Shane Skjerven, Director of Education	November 20, 2024	Board Annual Work Plan 2024-25

<b>SASKATOON BOARD OF EDUCATION - 2024-25 BOARD ANNUAL WORK PLAN</b>
<b>POSSIBLE BOARD ADVOCACY MEETINGS</b>
Board / Student Forum
Saskatoon MLAs (SaskParty & NDP separately)
Minister of Education
Mayor of Saskatoon
City of Saskatoon Councilors
<b>BOARD MEETING DATES</b>
August 27, 2024
September 17, 2024
October 15, 2024
November 18, 2024
November 26, 2024
December 10, 2024
January 14, 2025
February 11, 2025
March 4, 2025
April 15, 2025
May 13, 2025
June 3, 2025
June 17, 2025
<b>REGULAR REPORTS FROM ADMINISTRATION</b>
Accountability Reports
Celebrating Excellence
Facilities Tenders
Fiscal Monitoring Report (financial reports - quarterly)
Ministry Innovation Winners (update as needed)
New School Updates
Secure Destruction of Records (as needed)
<b>SEPTEMBER 17 MEETING</b>
Accountability Report: n/a (two reports in October)
School opening update
<b>AUGUST/SEPTEMBER EVENTS - DEADLINES - MEETINGS</b>
Public Section Table Officers' meeting - virtual (August 29)
Public Section Executive (only) meeting (September 5)
SSBA executive meeting (September 18-19)
Public Section Executive meeting (board chairs and directors invited) (September 19)
Board Chairs Council meeting (September 26)
Submission for the SSBA Award of Distinction (deadline September 30)
<b>OCTOBER 15 MEETING</b>
Accountability Report: Student Learning Results 1-12 (two separate reports)
Accountability Report: Enrolment
Approve SSBA 2024 annual general meeting voting delegates
Approve resolutions for the SSBA annual general meeting (if needed)
Board annual work plan (information)
<b>OCTOBER EVENTS - DEADLINES - MEETINGS</b>
School community council assembly meeting (October 9 James L. Alexander School)
Submission for SSBA bylaw amendments (deadline October 16)
SSBA executive meeting (October 16-17)

Board Chairs Council (October 21)
Submission for SSBA resolutions (deadline October 31 )
<b>INAUGURAL MEETING - NOVEMBER 18 NOON</b>
<b>NOVEMBER 26 MEETING</b>
Accountability Report: Student Transportation
<b>NOVEMBER EVENTS - DEADLINES - MEETINGS</b>
Remembrance Day Ceremony (November 11)
Board Chairs Council meeting (November 12)
<b>DECEMBER 10 MEETING</b>
Accountability Report: Facilities
Accountability Report: Human Resources
<b>DECEMBER EVENTS - DEADLINES - MEETINGS</b>
Public Section Annual General meeting (December 1) (in conjunction with the SSBA AGM - December 1-3)
SSBA Fall General Assembly and Annual General Meeting (December 1-3 - Regina)
SSBA Executive meeting (December 5-6)
Saskatoon Public Schools Foundation board meeting (December 13)
Board Chairs Council (December 3)
<b>JANUARY 14 MEETING</b>
Accountability Report: Finance
Celebrating Excellence: Award of Excellence; 2023-2024 Proficiency Awards
Financial Results
SSBA annual membership fees
<b>JANUARY EVENTS - DEADLINES - MEETINGS</b>
Award of Excellence Presentation (presented at public board meeting)
SSBA Executive meeting (January 18-19)
<b>FEBRUARY 11 MEETING</b>
Accountability Report: Early Learning
Accountability Report: Partnerships
Approve major and minor capital renewal projects
Approve 2025-26 Academic Calendar
<b>FEBRUARY EVENTS - DEADLINES - MEETINGS</b>
School Community Council Assembly meeting (February 5 virtual)
Public Section Executive meeting (February 15)
<b>MARCH 4 MEETING</b>
Accountability Report: Engagement, Responsibility and Perseverance
<b>MARCH EVENTS - DEADLINES - MEETINGS</b>
Saskatoon Public Schools Foundation board meeting (March 7)
SSBA Executive meeting (March 7-8)
<b>APRIL 15 BOARD MEETING</b>
Accountability Report: Mental Health/Wellness Strategies
Changes to administrative procedures (yearly report)
Financial results
Appointment of independent pension trustee
<b>APRIL EVENTS - DEADLINES - MEETINGS</b>

SSBA Spring General Assembly (April 11-12 - Saskatoon)
Board Chairs Council meeting (April 11)
Public Section Executive meeting (April 11) (part of SSBA Spring Assembly April 11-12)
School Community Council Assembly meeting (April 16 - Tommy Douglas Collegiate)
<b>MAY 13 MEETING</b>
Accountability Report: Student Transportation
2025-2026 board meeting dates
<b>MAY EVENTS - DEADLINES - MEETINGS</b>
SSBA Executive meeting (May 16-17)
<b>JUNE 3 &amp; JUNE 17 MEETINGS</b>
Accountability Report: Information Services (June 3)
Accountability Report: Equity and Indigenous Engagement (June 17)
Approve 2025-2026 budget
Board Chair's highlights/reflections of the 2024-25 year
2024-2025 board annual work plan (information)
Facilities update
Financial results
Three year preventative maintenance and renewal plan
<b>JUNE EVENTS - DEADLINES - MEETINGS</b>
Public Section General Meeting and PD (June 6 & 7 - Saskatoon)
Saskatoon Public Schools Foundation board meeting (June 6)
SPS Service Recognition Banquet (June 7)
Attend Graduation Ceremonies to Present Awards
SIMFC Indigenous Graduation Gala
SSSAD Coaches' Appreciation Luncheon
2025 National Trustees Gathering on Indigenous Education and CSBA Congress (July 3-5 Toronto)
Saskatoon Public Schools Foundation Board Annual Review and Social (August 21)



# SASKATOON BOARD OF EDUCATION

5.3

**MEETING DATE:** NOVEMBER 26, 2024

**TOPIC:** CORRESPONDENCE

FORUM	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input checked="" type="checkbox"/> Information

## BACKGROUND

## CURRENT STATUS

The following correspondence is included in this file for the information of the board:

- a) Correspondence from The Honourable Yvonne Boyer regarding Mii Taant Leur Plaas Michif Immersion Program.

PREPARED BY	DATE	ATTACHMENTS
Shane Skjerven, Director of Education	November 20, 2024	Correspondence Document

THE HONOURABLE YVONNE BOYER, J.D., LL.M., LL.D.  
SENATOR – ONTARIO



L'HONORABLE YVONNE BOYER, J.D., LL.M., LL.D.  
SÉNATRICE – ONTARIO

SENATE | SÉNAT  
CANADA

October 15, 2024

Saskatoon Public Schools Board of Education  
310 – 21<sup>st</sup> Street East  
Saskatoon, SK S7K 1M7

via email to:

Board Chair Kim Strandenk, [strandenk@spsd.sk.ca](mailto:strandenk@spsd.sk.ca)

Director Shane Skjerven, [skjervens@spsd.sk.ca](mailto:skjervens@spsd.sk.ca)

Deputy Director Brent Hills, [hillsb@spsd.sk.ca](mailto:hillsb@spsd.sk.ca)

Deputy Director Charlene Scrimshaw, [scrimshawC@spsd.sk.ca](mailto:scrimshawC@spsd.sk.ca)

Superintendent Jennifer Haywood, [haywoodj@spsd.sk.ca](mailto:haywoodj@spsd.sk.ca)

Trustee Vernon Linklator, [linklaterv@spsd.sk.ca](mailto:linklaterv@spsd.sk.ca)

**RE: Mii Taant Leur Plaas Michif Immersion Program**

To whom it may concern:

I am writing to express my strong and unwavering support for the Mii Taant Leur Plaas Michif Immersion Program and the critical work they are doing in ensuring the Heritage Michif language is passed on to future generations.

I had the chance to visit this program in the spring of 2024, and to speak with students, teachers, and families about the value it brings and the importance of sustaining and expanding it. I was deeply moved to see our young Michifs being taught in our ancestor's language and to see them claim it as their own.

For the past four years, each year 24 students in kindergarten and prekindergarten have had the chance to be immersed in their ancestral language while at school. This program has also allowed more than 100 educators to come and observe the importance of teaching Indigenous

languages in schools, and the positive impact it can have on the youth, their families, and their entire community.

As a Senator, I have had the chance to travel across the country and visit many schools and cultural programs. I have had the honour to visit in person the Mii Taant Leur Plaas and provide the morning address to the school in the Heritage Michif language. The Mii Taant Leur Plaas is a shining example of what these programs should look like, and I can not express my support for it strongly enough.

Sincerely,

A handwritten signature in blue ink that reads "Senator Yvonne Boyer". The signature is fluid and cursive, with the first name "Senator" written in a smaller, more compact script than the last name "Yvonne Boyer".

The Honourable Yvonne Boyer, J.D., LL.M., LL.D.

cc. Amy Basaraba, Mii Taant Leur Plaas Coordinator, [basarabaA@spsd.sk.ca](mailto:basarabaA@spsd.sk.ca)



**MEETING DATE:** NOVEMBER 26, 2024

**TOPIC:** STRATEGIC PLAN ACCOUNTABILITY REPORT:  
STUDENT TRANSPORTATION

FORUM	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input checked="" type="checkbox"/> Information

## BACKGROUND

Academic excellence, character, engagement, and well-being of students are at the heart of Saskatoon Public Schools' strategic plan. The plan highlights our vision of each student being known, valued and believed in. It emphasizes Saskatoon Public Schools' commitment to creating learning experiences that inspire all students to reach their potential and the importance of relationships, equity and accountability.

The ministry requires semi-annual reporting to boards of education, as indicated in the Transportation Safety Reporting Guidelines (TSRG). It includes requirements related to compliance with transportation legislation, reporting of student transportation performance, risks to student safety, and tracking and resolving complaints.

## CURRENT STATUS

Attached is the accountability report for student transportation which will be presented by Chief Financial Officer Daniel Burke and Transportation and Insurance Manager Tara Bouthillette.

PREPARED BY	DATE	ATTACHMENTS
Daniel Burke, Chief Financial Officer Tara Bouthillette, Transportation and Insurance Manager	November 19, 2024	Accountability Report

RECOMMENDATION	DATE	ATTACHMENTS
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### ***Proposed Board Motion:***

*That the board approve the Strategic Plan Accountability Report: Student Transportation, to be included as part of the director of education's 2024-2025 evaluation.*



# At Saskatoon Public Schools every student is **Known • Valued • Believed In**

We will create learning experiences that inspire all students to reach their potential.



## **Accountability Topic:** Student Transportation Report

**Date of Board Meeting:** November 26, 2024

### **Strategic Priorities:**

<input type="checkbox"/> Academic Excellence	<input checked="" type="checkbox"/> Well-being
<input type="checkbox"/> Character	<input checked="" type="checkbox"/> Financial Stewardship
<input type="checkbox"/> Engagement	<input type="checkbox"/> Internal Business Processes

### **Commitments:**

- Relationships (honouring diversity, welcoming and joyful spaces, and community partnerships)
- Equity (anti-racist/anti-oppressive practice, representative workforce, high expectations)
- Accountability (evidence-based practice, focus on Indigenous student success, ensure safe, caring, and accepting learning environments)

### **Key Measures:**

See performance indicators in the Student Transportation Report as of September 30, 2024, and Key Risks to Safe Transportation.

### **Targets:**

Provide safe on-time transportation for students while minimizing cost.

### **Key Initiatives Employed:**

On-time transportation for each bus company is tracked with a performance log. The bus company that outperforms the other company by providing safe, on-time transportation is prioritized when assigning additional bus routes.

Cost efficiency of transportation is reviewed during the school year and changes are made to minimize transportation costs. Buses are double looped between two schools that are situated geographically close together and bell times are staggered to allow for maximum usage of the bus. For specialized programs with fewer students, when cost efficient, taxi transportation is used in lieu of a bus. Monthly

check-ins are completed internally as well as with our special education consultants to ensure the safest form of transportation is provided.

Key risks to safety are addressed semi-annually with each bus company, as summarized below in the “Key Risks to Safe Transportation” section.

**Data:**

**Student Transportation Report  
as of September 30, 2024**

Performance Indicator	Sep. 30, 2024	Mar. 31, 2024	Sep. 30, 2023	Mar. 31, 2023
Number of students registered for transportation	6385	6076	5956	5520
Number of students transported who require intensive support	431	454	437	449
Number of transportation routes	165	158	156	144
Number of unfilled routes	0	0	0	0
Cancellations*				
Mechanical - number of routes	0	0	0	0
Weather (days)	0	4	0	1
STF Strike (days)	0	4	0	0
No substitute driver - number of runs (AM or PM)	0	0	0	0
Average age of bus fleet (years)	7	8	8	8
Capacity utilized on bus (average)**	91%	90%	90%	87%
Average one-way run time (minutes)	22	21	20	21
Longest one-way run time (minutes)***	69	76	87	92
Performance measurements ****				
First Student (late runs/total runs)	19/1672	61/11520	6/1692	142/12827
Hertz (late runs/total runs)	5/4560	15/26640	3/3924	5/24252

**Notes:**

\* Cancellations are for the school year to date beginning on September 1 and ending as of the date of the column. Bus transportation is cancelled at -45c with windchill.

\*\* Capacity utilization is based on a maximum school bus load of three students per bench seat. Students in kindergarten and the early grades may ride at three student/bench seat. Students in older grades needing more space are seated at two students per seat. The capacity rating of buses at three per bench seat overstates the space available for transporting students in older grades.

\*\*\* Students are transported by bus from around the city to intensive support programs and the Cree Language and Culture Program.

\*\*\*\* Performance measures are for the school year to date beginning on September 1 and ending as of the date of the column. Total runs are the number of bus route trips to and from school (transportation days each month x number of routes x bus route trips/day)

## **Key Safety Risks to Transportation:**

The information below identifies key safety risks (driver competence, student behaviour, vehicle maintenance/condition and external factors) and the strategies implemented to address these risks.

### **Driver Competence**

1. Driver evaluations are completed with new drivers after 90 days and annually thereafter.
2. Safety meetings are scheduled monthly.
3. Each driver's SGI driver's abstract is reviewed annually.
4. Companies create left/right sheets for each route. Utilized by regular and sub drivers to ensure accurate route details are available indicating group stop locations, door-to-door addresses, and various other student specific details.
5. New drivers work with mentors before driving a route on their own.
6. Trainers review driver skills by periodically riding along on each route.
7. First Student has a program which provides extra training for drivers who drive routes for special education programs.
8. An annual meeting is held in August with all drivers to review safety policies, legislative requirements, and to communicate current information.
9. Complaints received are investigated by the operations manager.
10. Drivers can complete anonymous surveys regarding training and safety procedures.

### **Student Behaviour:**

1. A guideline to safe school bus ride document is distributed to families and includes information for parents/caregivers and students.
2. School bus safety rules are posted inside buses.
3. Processes are established for managing student behaviours.
4. A school bus conduct report is used to support positive student behaviour.

### **Vehicle Maintenance/Condition:**

1. Preventative maintenance is performed every three months or 5,000 kms, whichever is first.
2. Maintenance is tracked with software.
3. Inspection and maintenance are performed according to SGI school bus safety standards.
4. SGI inspections are performed annually.
5. Staff regularly review reports outlining required inspections to ensure SGI guidelines are met.
6. Technicians in bus yards able to assist drivers with immediate concerns.
7. Zonar (GPS) systems facilitate identifying maintenance concerns.

### **External Factors:**

1. GPS on the buses.
2. School buses are equipped with two-way radios allowing for direct contact between drivers and the school bus office.
3. Standard accident reports are used to document collisions involving buses.
4. Safety checks completed at end of each shift to ensure no students remaining on bus.
5. Severe weather procedures are in place in partnership with school divisions.
6. Bus information phone hotline and Bus Planner Website provides late bus/cancellation notices.
7. School bus loading zones are reviewed during loading and unloading on a rotational basis.
8. Front door evacuation drills completed.
9. Any safety concerns are noted and addressed.

**Future Initiatives:**

During the budget process, transportation at schools will be reviewed for opportunities to double-loop, resulting in either lower costs by removing a route, or by adding capacity. Discussions with Greater Saskatoon Catholic Schools will continue regarding cost savings by sharing or double looping routes. Implementation of any changes identified will be for the 2025-2026 school year.

Busing offered in elementary attendance areas is being reviewed in neighbourhoods without schools.

The school division and bus companies are continuing to move toward more technology, including apps for families to access bus route locations.

**Risk Assessment:**

The growth in enrolment has increased the number of students transported. This has resulted in both fuller buses and additional routes, particularly in newer neighbourhoods. While driver recruitment and retention has improved, it remains a risk factor as the division continues to increase the number of double looped buses to minimize busing costs, there is a risk to the delivery of on-time bus service. Contracted bus companies are looking to reduce operating costs to improve profitability which can result in fewer spare drivers and minimized office staff.

Continued upward pressure on costs for the school division is expected due to growing enrolment, additional costs for intensive supports transportation and price increases in contracts.

Other factors that may influence future transportation costs:

- If boundaries are instituted to redistribute enrolment, there is a corresponding transportation cost to the school division.
- If additional special education programs are created, transportation costs will rise accordingly.

**Summary Comments:**

Transportation continues to provide safe, on-time, and cost-efficient transportation.



**MEETING DATE:** NOVEMBER 26, 2024

**TOPIC:** SASKATCHEWAN SCHOOL BOARDS ASSOCIATION (SSBA)  
2024 ANNUAL GENERAL MEETING – VOTING DELEGATES

FORUM	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input type="checkbox"/> Information

## BACKGROUND

The Annual General meeting of the SSBA is scheduled to be held in Regina on December 1-3, 2025 in Regina.

## CURRENT STATUS

The attached memo from the SSBA outlines ballot information and deadlines. The SSBA will be using Election Buddy software once again and are asking the board to select only 1-2 accredited delegates for voting. Each voting delegate will need to attend in person and bring a device to connect to Election Buddy for voting.

In accordance with the SSBA formula, Saskatoon Public Schools is entitled to 51 votes. Voting delegates need to be approved by board motion.

Please note that Election Buddy training for voting delegates for the 2024 Fall AGM will be held on November 29, 2024 from 1:30-2:00 pm. Voting delegates are asked to save the date for the training. Voting delegates will be provided the information to connect.

PREPARED BY	DATE	ATTACHMENTS
Shane Skjerven, Director of Education Daniel Burke, Chief Financial Officer	November 20, 2024	- Ballot Information - Election Buddy Training Information

## RECOMMENDATION

***Proposed Board Motion:***

*That the board approve the following motions:*

- That the Saskatoon Board of Education is entitled to 51 votes.*
- That Trustee \_\_\_\_\_ and \_\_\_\_\_ be the representatives authorized by the board to act as voting delegates for the school division.*

## MEMORANDUM

October 3, 2024

TO: Chief Financial Officers for Boards of Education

CC: Board Chairs

FROM: Krista Lenius, Administrative Paralegal

RE: **2024 Annual General Meeting  
Ballot Information Forms**

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Please find attached a Ballot Information form that we ask you to complete and return to this office by November 25, 2024. We will be using Election Buddy for voting. To facilitate effective electronic voting, boards are encouraged to LIMIT their number of accredited delegates for voting. Some important considerations:

- Your accredited delegate(s) cast ballots for bylaw amendments, resolutions, and elections as part of the AGM.
- Each voting delegate will need to attend the AGM in-person and bring a fully charged device to connect to Election Buddy for voting (e.g., mobile phone, tablet, or laptop).
- It is the responsibility of each board to provide the SSBA with accurate email/phone information for their accredited delegate(s). Changing/re-assigning voters while the AGM is underway will not be permitted.
- It is expected that your accredited delegate(s) be familiar with electronic voting. The SSBA will offer training prior to the AGM. (More details on the training to follow.)

Please provide an email address and/or mobile phone number **connected to a device your accredited delegate(s) will have access to at the Fall Assembly**, for which to receive the link with log-in information to participate in the voting. This information will enable us to prepare the electronic voting information for your board for the purposes of voting on bylaw amendments, resolutions, and elections at the annual general meeting to be held on December 2 and 3, 2024.

A copy of Bylaw No. 9, which provides for allocation of votes, is also attached for your information.

**NOTE:** If a board member who is listed as a “voting” delegate for your board is unable to attend the general meeting, your board chair or other person authorized by your board can have that board member’s ballots allocated to another board member. To do this, please contact Krista Lenius at [klenius@saskschoolboards.ca](mailto:klenius@saskschoolboards.ca) to make a change. It is important to do this prior to 9:30 a.m. on December 2, 2024, so that the AGM is not interrupted after it has begun.

Thank you for your assistance.

**BALLOT INFORMATION**  
**2024 Annual General Meeting Voting Delegates**

FOR: Board of Education of Saskatoon School Division No. 13

**Pursuant to Bylaw No. 9, section 4:**

**The number of votes to which your Board is entitled 51**  
**(Based on your September 30, 2023 student count of 27,609.)**

The board of education has determined that its votes will be cast by the following board members in the following numbers:

	<b><u>Board members - Voting Delegates</u></b>	<b><u># of Votes</u></b>
1.	_____ (Board member – voting delegate)	_____
	_____ (email address/mobile phone number for Board member – voting delegate)	
2.	_____ (Board member – voting delegate)	_____
	_____ (email address/mobile phone number for Board member – voting delegate)	
3.	_____ (Board member – voting delegate)	_____
	_____ (email address/mobile phone number for Board member – voting delegate)	

\_\_\_\_\_  
Signature of School Business Official

**PLEASE RETURN THIS FORM, TO THE ATTENTION OF  
KRISTA LENIUS, TO THE SASKATCHEWAN SCHOOL BOARDS ASSOCIATION BY  
EMAIL TO [klenius@saskschoolboards.ca](mailto:klenius@saskschoolboards.ca)**

*Thank you*



For your information:

### **Ballot Voting**

Association Bylaw No. 9 provides:

#### **Bylaw No. 9: Delegates and Voting**

1. Board of education members who register and pay the registration fee are delegates at the general meetings of the Association.
2. Every board of education shall inform the Association as to which of its delegates it has authorized to be accredited delegates to cast the votes of the board of education on questions for which a formal ballot is used, and the number of votes each accredited delegate is authorized to cast.
3. Formal ballots shall be used for:
  - (a) election of members to the Executive;
  - (b) adoption of the Association budget;
  - (c) votes on bylaw amendments and resolutions; and
  - (d) approval to the Executive to petition the Legislative Assembly for changes to the Act incorporating the Association.
4. The number of votes to which each board of education is entitled when a formal ballot is used shall be determined in accordance with the following table using the student count of the board of education as of September 30 for the most recent year as provide by the Ministry of Education:

<u>Student Count</u>	<u>Number of Votes</u>
1 to 2000 students	6
2001 to 3000 students	9
3001 to 4000 students	12
4001 to 5000 students	15
5001 to 6000 students	18
6001 to 7000 students	21
7001 to 8000 students	24
8001 to 10,000 students	30
10,001 to 15,000 students	45
15,001 students and over	51

5. Only accredited delegates in attendance at the time a vote is taken shall be entitled to vote.
6. Absentee voting shall not be allowed.
7. At in-person assemblies, voting at general assemblies shall be by ballot except voting shall be by show of hands on motions with respect to procedural matters unless, at the discretion of the Chair, a vote by show of hands is inconclusive. On matters where voting is by show of hands, each delegate in attendance at the time the vote is taken shall be entitled to vote, and shall have one vote.

- 7.1 At virtual or hybrid assemblies, voting at general assemblies shall be by ballot except voting may be by show of hands and/or by electronic means such as polling on motions with respect to procedural matters unless, at the discretion of the Chair, this vote is inconclusive. Only delegates in attendance at the time a vote is taken shall be entitled to vote, and shall have one vote.
8. Delegates who are not accredited delegates may participate in General Assembly and general meeting discussions and debate.

**From:** [Krista Lenius](#)  
**To:** [Krista Lenius](#)  
**Subject:** 2024 Fall AGM - Election Buddy Training  
**Date:** Thursday, November 14, 2024 2:44:57 PM  
**Attachments:** [image001.jpg](#)

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**This message is from outside SPS. Don't click links or open attachments unless you can verify the sender and are sure the content is safe.**

***(This email is being sent to Directors of Education, Chief Financial Officers and Executive Assistants)***

Election Buddy training for voting delegates for the 2024 Fall AGM will be held on November 29, 2024 from 1:30-2:00 p.m. We would ask that you please ask your voting delegates to “Save the Date” for the training.

We will provide the voting delegates with the information to connect to the training once we have received the Voting Information from your Board.

Thank you

**Krista Lenius**  
**Administrative Paralegal**

400-2631 28th Avenue Regina, SK S4S 6X3

Phone: 306-569-0750 Ext 120

Email: [klenius@saskschoolboards.ca](mailto:klenius@saskschoolboards.ca) | Website: [www.saskschoolboards.ca](http://www.saskschoolboards.ca)



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