

Board of Education Saskatoon School Division No. 13 Meeting of the Saskatoon Board of Education

TUESDAY, JUNE 4, 2024 310 – 21st Street East - 6:30 p.m. Please note that all public board meetings are audio recorded.

AGENDA

- 1. Roll Call
- 2. Acknowledgement
- 3. Agenda

3.1. Adoption of Agenda

Proposed Board Motion: Move approval of the agenda.

3.2. Declaration of Conflict of Interest

4. Celebrating Excellence:

Vincent Massey School - Saskatoon Public Schools Foundation Programs

5. Consent Items

The Chair will ask for a motion to receive the items, and to approve all recommendations contained therein. Prior to approving the motion, any trustee may request that a consent item be removed.

Proposed Board Motion: That the board approve the consent items as presented.

5.1. Approval of Minutes – May 14, 2024

Proposed Board Motion (if removed from consent items): That the board approve the minutes of the committee of the whole and regular board meetings held May 14, 2024.

5.2. Correspondence

Proposed Board Motion (if removed from consent items): That the board receive the correspondence as listed.

6. Reports from Administrative Staff

6.1. Strategic Plan Accountability Report: Information Services

Proposed Board Motion: That the board approve the Strategic Plan Accountability Report: Information Services, to be included as part of the director of education's 2023-2024 evaluation.

7. Delegation

- 8. Business Arising from the Minutes
- 9. Unfinished Business
 - 9.1. Items Arising from the Committee of the Whole
- 10. Reports of Committees and Trustees
- 11. New Business
- 12. Notices of Motion
- **13.** Questions by Trustees
 - 13.1. Response to Trustee Question Regarding Rescheduling the Trustee/Student Forum

14. Comments and Questions from the Public (must be related to a specific agenda item)

- Members of the public will have five minutes each to ask their question or make comments, for a total of 20 minutes per meeting.
- All comments or questions about specific agenda items must be submitted in writing by noon the day before the meeting being considered. If the Monday before the Tuesday board meeting is a statutory holiday, the request must be submitted by noon the Friday before the meeting.
- Information on the process for speaking at a board meeting can be found at <u>Board</u> <u>Meetings - Saskatoon Public Schools (spsd.sk.ca)</u>.

15. Adjournment

Proposed Board Motion: That the board adjourn to the call of the Chair or the meeting of Tuesday, June 18, 2024.



TOPIC:

JUNE 4, 2024

CELEBRATING EXCELLENCE: VINCENT MASSEY SCHOOL - SASKATOON PUBLIC SCHOOLS FOUNDATION PROGRAMS

AGENDA ITEMS	INTENT
Correspondence	Consent
New Business	Decision
Reports from Administrative Staff	Discussion
Other: Celebrating Excellence	☑ Information
	 Correspondence New Business Reports from Administrative Staff

BACKGROUND

Academic excellence, character, engagement, and well-being of students are at the heart of Saskatoon Public Schools' strategic plan. The plan highlights our vision of each student being known, valued, and believed in. It emphasizes Saskatoon Public Schools' commitment to creating learning experiences that inspire all students to reach their potential and the importance of relationships, equity and accountability.

CURRENT STATUS

Vincent Massey School has benefitted from the generosity of Saskatoon Public Schools Foundation over the years. Jody Glines, principal of Vincent Massey School will highlight the impact that the Early Learning Equal Start campaign, the Page Turners initiative and the Power Up Project have had on student learning.

Functional Life Skills classroom teacher Jamie Kent, and a student will share information about the Power Up Project which has led to the creation of the Cougar Coffee Cart, and the opportunity for students to achieve their individual goals.

PREPARED BY	DATE	ATTACHMENTS
Brent Hills, Deputy Director of Education	May 27, 2024	None
Charlene Scrimshaw, Deputy Director of Education		
Mitch Kachur, Superintendent of Education		
Trish Reeve, Superintendent of Education		



JUNE 4, 2024

TOPIC:

APPROVAL OF MINUTES

FORUM	AGENDA ITEMS	INTENT
☑ Board Meeting	Correspondence	☑ Consent
Committee of the Whole	New Business	Decision
	Reports from Administrative Staff	Discussion
	Other: Approval of Minutes	Information

BACKGROUND

CURRENT STATUS

Attached are the minutes from the May 14, 2024 committee of the whole and regular board meetings.

PREPARED BY	DATE	ATTACHMENTS
Daniel Burke, Chief Financial Officer	May 28, 2024	Minutes

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the board approve the minutes of the committee of the whole and regular board meetings held May 14, 2024.

MINUTES OF A MEETING:	of the Board of Education of the Saskatchewan School Division No. 13 of Saskatchewan, held on Tuesday, May 14, 2024 at 6:30 p.m.	May 14, 2024
MEMBERS PRESENT:	Trustees Kim Stranden (Chair), Angela Arneson, Donna Banks, Charmaine Bellamy, Vernon Linklater, Colleen MacPherson, Michael Pidwerbeski, Suzanne Zwarych	
REGRETS:	Trustees Kathleen Brannen and Ross Tait	
into the minutes, acknowledged that the territory of the Cree, Dene, Nakoda, La and Michif people.	Chair Stranden, called the meeting to order, read the roll call e meeting was being held on Treaty Six territory and traditional kota, Dakota and Saulteaux nations, and the homeland of the Métis	
	Agenda: Trustee Arneson moved approval of the agenda.	Agenda
	CARRIED (8)	
	There were no conflicts of interest declared by any board members.	
vice principal Kelly Lacey, teacher Haile group shared the importance of the Fur	<u>Celebrating Excellence – Colette Bourgonje School – Functional Life Skills</u> education, introduced Colette Bourgonje School principal Curtis Shepherd, ey Mayes, student Tate McGillivray and mom, Glenda McGillivray. The nctional Life Skills class at Colette Bourgonje and the positive impact the s that they work towards learning which included language, communications	Celebrating Excellence - Colette Bourgonje Functional Life Skills (FLS)
consent items as presented.	Consent Items: Trustee MacPherson moved that the board approve the	Consent Items
	CARRIED (8)	
moved that the board approve the minu held April 16, 2024.	<u>Approval of Minutes - April 16, 2024</u> Trustee MacPherson utes of the committee of the whole and regular board meetings	Approval of Minutes
	CARRIED (8)	

Reports from Administrative Staff:

Strategic Plan Accountability Report: Student Transportation

Daniel Burke, chief financial officer and Sheila May, financial analyst/transportation manager, highlighted the Strategic Plan Accountability Report: Transportation.

Parent Jennifer Matthews came and thanked Sheila May, financial analyst/ transportation manager for the work behind the scenes coordinating and managing the safe transportation of the students and wished her a happy retirement.

Trustee Banks moved that the board approve the Strategic Plan Accountability Report: Student Transportation be included as part of the director of education's 2023-2024 evaluation.

CARRIED (8)

Strategic Plan Accountability Report: Student Transportation

Unfinished Business:

<u>AON Insurance – 2024-2025 Insurance Premiums</u>: Trustee Zwarych moved that the board approve payment of \$1,147,369 including taxes, to AON for 2024-2025 insurance premiums and loss pool contributions.

AON Insurance 2024-2025 Insurance Premiums

CARRIED (8)

Reports of Committees and Trustees:

- Trustee Arneson reported on her attendance at the City Centre School Open House at King George School and her attendance of the School Community Council meeting at Dr. John G. Egnatoff School.
- Trustee Banks reported on her attendance at School Community Council meetings at wâhkôhtowin, Fairhaven and the School Community Council General Assembly meeting. She also visited Tommy Douglas Collegiate for the Improv show and attended the Indigenous council meeting and the City Centre School Open House at King George School.
- Trustee Bellamy reported on her attendance at the John Dolan School Community Council meeting.
- Trustee Zwarych reported on her attendance at the Pension PD event at the Nutrien Tower.
- Trustee Linklater reported on his attendance of the School Community Council meeting at Lawson Heights School.
- Trustee Pidwerbeski reported on his attendance of the School Community Council meeting at Ècole Henry Kelsey.
- Trustee MacPherson reported that she will be attending the Annual General Meeting for the Public Section of the SSBA coming up in early June.
- Board Chair Stranden reported that she attended a tour of the Specialized Support Classroom at King George School with Minister Cockrill and MLA Mark Friesen. She also accompanied them on a tour of HCAP at Mount Royal Collegiate.

New Business: Trustee Bellamy moved that the board approve the meeting dates for the 2024-2025 school year.

CARRIED (8)

Comments/Concerns/Questions from the Public:

No comments, concerns or questions from the public were brought forward.

Notice of Motion:

No Notices of Motion were brought forward.

Questions by Trustees:

No questions by trustees were brought forward.

Adjournment:

Trustee Arneson moved that the board adjourn to the call of the chair or the board meeting of Tuesday, June 4, 2024.

CARRIED (8)

The meeting adjourned at 7:40 p.m.

Secretary of the School Division

Board Chair

MINUTES OF A MEETING:	of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, May 14, 2024 at 3:00 p.m.	May 14, 2024
MEMBERS PRESENT:	Trustees Kim Stranden (Chair), Angela Arneson, Donna Banks, Charmaine Bellamy, Vernon Linklater, Collen MacPherson, Michael Pidwerbeski, Suzanne Zwarych	
REGRETS:	Trustees Kathleen Brannen and Ross Tait	

Trustee Bellamy left the meeting at 4:01 p.m.

Trustee Bellamy returned to the meeting at 4:47 p.m.

Following discussions in committee of the whole, Trustee Bellamy moved that the board rise and report.

CARRIED (8)

The meeting adjourned at 5:25 p.m.

Secretary of the School Division

Board Chair



JUNE 4, 2024

TOPIC:

CORRESPONDENCE

FORUM	AGENDA ITEMS	INTENT
☑ Board Meeting	Correspondence	☑ Consent
Committee of the Whole	New Business	Decision
	Reports from Administrative Staff	Discussion
	□ Other:	Information

BACKGROUND

The following correspondence is included in this file for the information of the board:

- a) Correspondence (May 17, 2024) from Honourable Jeremy Cockrill to Board Chair Stranden in response to the April 10, 2024 correspondence regarding supports for learning funding.
- b) Correspondence (April 10, 2024) from Board Chair Stranden to Honourable Jeremy Cockrill regarding supports for learning funding.

PREPARED BY	DATE	ATTACHMENTS
Shane Skjerven, Director of Education	May 30, 2024	Correspondence Documents

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the board receive the correspondence as listed.



Legislative Building Regina, Canada S4S 0B3

MAY 17 2024

Kim Stranden, Board Chair Saskatoon Public Schools strandenk@spsd.sk.ca

Dear Kim Stranden:

Thank you for your letter proposing a new factor to allocate Supports for Learning (SFL) funding. I wish to commend you and your board on the collaborative efforts made towards creating exceptional educational experiences for Saskatoon Public Schools (SPS) students. The Ministry of Education acknowledges the importance of timely and accurate data and greatly appreciates the time and effort undertaken by your board to propose an additional factor to allocate SFL funding.

Prior to the development of the current funding model in 2012, a portion of funding was determined based on intensive supports data which included students with a medical diagnosis. However, this was found to encourage a heavy focus on diagnosing students compared to a needs-based approach. One of the findings during the funding model development and subsequent reviews was that the funding model should not encourage the identification of individual students based on gender, disability, religion, culture or race, among others. Barriers to receiving diagnosis also vary throughout the province depending on accessibility and availability of professionals and the family's personal preferences regarding seeking a diagnosis.

In response to requests from school divisions, the SFL component of the funding model was reviewed in 2013-14 and a revised calculation was implemented in 2014-15. At that time, the historical approach of funding based on school division counts of students requiring intensive supports, was replaced with one based on enrolment.

For this review, the ministry collaborated with an SFL working group to enhance knowledge, inform decision-making, and receive input in relation to SFL issues and the component revisions. The working group consisted of four Chief Financial Officers and three Superintendent of Student Support Services.

Kim Stranden, Board Chair Page 2

The ministry collected information from a variety of sources and researched issues related to SFL. This included receiving feedback from school divisions through surveys, other written communications and discussions. An inter-jurisdictional review evaluated funding methodology in other provinces and other countries. Literature reviews provided additional information on SFL-specific risk factors.

This feedback from divisions was used along with the research, analysis and internal/external discussions during the SFL review. The intent of the SFL review was to identify alternate data sources and review factor calculations and weightings.

The enrolment factor is intended to address the intensive needs of students with cognitive, physical, and/or psychological challenges such as autism, intellectual disabilities and other disorders. This data is updated on an annual basis to reflect changes in enrolment and represents approximately 48 per cent of total SFL funding.

SFL was further reviewed during the 2017 funding model review and the Technical Committee reached out to the Saskatoon Health Region to explore availability of data regarding prevalence rates for children with intensive needs in urban versus rural parts of the province. Work was done again in 2019 to review alternative sources of data from eHealth Saskatchewan, the ministries of Health and Justice and Attorney General, as well as school division internal data. Both reviews demonstrated that the data used is currently the best available.

The findings showed that an enrolment-based approach provides an objective estimate of intensive supports needs. This method is predictable and represents a more equitable approach than the previous medical-based approach. This approach is also more successful in promoting the achievement of students' intensive supports-related goals and educational attainment compared to a diagnosis-based identification linked to funding.

In addition to enrolment, SFL funding is allocated using provincial socio-economic indicators including low income, lone parent, transiency, foster care and student refugees. Research indicates these population indicators tend to identify student vulnerability which typically result in a need for higher levels of supports and services for students.

SFL funding is provided so that students can receive the supports necessary to experience educational success and as the needs of students vary so can the supports provided. Providing funding on the basis of medical diagnosis for Autism Spectrum Disorder and Intellectual Developmental Disorder would exclude supports for other diagnosis-based needs such as fetal alcohol spectrum, bipolar, depressive or anxiety disorders.

Kim Stranden, Board Chair Page 3

It is important to note that the funding model was developed as a method of allocation only and its design supports school division autonomy in providing the supports and services that best meet the needs of their students. The ministry believes school divisions are in the best position to determine the level and types of supports necessary for their student population.

The ministry remains committed to reviewing alternative data sources or methodology that may improve the equity and stability of the funding model. Revisions made to the funding model are typically assessed through the Operating Grant Advisory Committee (OGAC) which is comprised of key education partners.

The ministry welcomes school divisions to present data and analysis to OGAC for review and consideration; if SPS would like to bring this item to OGAC, please contact one of the committee's co-chairs. Sameema Haque, Assistant Deputy Minister of Education, can be contacted at 306-787-6115 or Angela Chobanik, Executive Director of the Education Funding Branch, can be contacted at 306-787-6042.

Our government wants each student in our province to receive the support needed to experience success in the classroom. As we move forward, the ministry will continue to work in partnership with school divisions and teachers to identify the best possible way to put the needs of our students first.

Thank you for taking the time to write. I look forward to our continued collaboration.

Sincerely,

Jeremy Cockrill

Minister of Education

cc: Clint Repski, Deputy Minister of Education Shane Skjerven, Director of Education, Saskatoon Public Schools Daniel Burke, Chief Financial Officer, Saskatoon Public Schools Sameema Haque, Assistant Deputy Minister, Education Angela Chobanik, Executive Director, Education Funding, Education

At Saskatoon Public Schools every student is Known • Valued • Believed In



April 10, 2024

The Honourable Jeremy Cockrill Minister of Education Province of Saskatchewan <u>minister.edu@gov.sk.ca</u>

Dear Minister Cockrill,

Once again, I would like to thank you for visiting with our board on January 8, 2024, and touring John Dolan School. During the meeting, you expressed an interest in receiving a proposal from boards related to supports for learning funding. Our senior administrative team has thought through this issue carefully and we have the following thoughts for consideration.

Our proposed solution is based on the following six principles:

- **Simplicity**: The proposal is designed to be easy to understand.
- **Objective Data**: Funding decisions will be based on objective data.
- **Equity**: We ensure a net funding increase for every school division.
- **Consensus**: The proposal aims to avoid significant disagreements among school divisions.
- Efficiency: It will be straightforward to administer by both school divisions and ministry officials.
- Timeliness: Implementation can occur quickly.

In this scenario, all existing rates and formulas outlined in the funding manual would remain unchanged. However, a new funding factor, accompanied by additional funds would be introduced to allocate additional funding to school divisions. This allocation would be based on the number of students diagnosed with an intellectual disability or autism by qualified professionals. School divisions are already collecting this data.

Identification of students diagnosed with Autism Spectrum Disorder (ASD) and Intellectual Developmental Disorder (IDD) requiring intensive support starts at the neighbourhood school. The team gathers information from the students' parent(s)/guardian(s). The school team engages in conversations with the student and parent(s)/guardian(s) regarding the student's learning strengths, gifts, interests, learning needs, hopes, and goals for the future. ASD is a medical diagnosis and IDD or Intellectual Disability (ID) is diagnosed by a qualified registered psychologist. These two categories and the diagnosis of these two disabilities is consistent throughout the country and province. All provincial school divisions in Saskatchewan need a medical diagnosis to count these students in their intensive support data extracted annually in December. The rate per full time equivalent student (FTE) would be determined by the Ministry of Education based on the amount of total new funding it is able to obtain and continue to provide on an inflation-adjusted basis going forward. Because this is "add-on" funding, the rate would be much lower than the current Supports for Learning (SFL) rate of \$87,582. Then this money would be deployed toward classroom complexity issues in a manner determined by each school board based on local needs.

I look forward to hearing your feedback and thoughts on this proposal, and we would be happy to continue the conversation at your earliest convenience.

Sincerely,

Kim Stranden, Board Chair, Saskatoon Public Schools

Copy to: Clint Repski, Deputy Minister of Education Shane Skjerven, Director of Education, Saskatoon Public Schools Daniel Burke, Chief Financial Officer, Saskatoon Public Schools



Shane Skjerven, Director of Education

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JUNE 4, 2024

TOPIC:

STRATEGIC PLAN ACCOUNTABILITY REPORT: INFORMATION SERVICES

FORUM	AGENDA ITEMS	INTENT
☑ Board Meeting	Correspondence	Consent
Committee of the Whole	New Business	Decision
	Reports from Administrative Staff	Discussion
	□ Other:	Information
RACKCROUND		

BACKGROUND

Each year, the Information Services Department at Saskatoon Public Schools delivers an accountability report relating to technology in the division.

Technology continues to support students and teachers with relevant and reliable hardware and software to support learning and operational functions. Notable highlights include the completion of multiple division-wide infrastructure projects such as wireless networking and telephone replacements, improved backup and disaster recovery capabilities, and completion of the teacher laptop refresh.

CURRENT STATUS

Attached is the 2023-24 Information Services Accountability report.

PREPARED BY	DATE	ATTACHMENTS
Jason Dunk, Chief Technology Officer	May 28, 2024	Accountability Report

RECOMMENDATION

Proposed Board Motion:

That the board approve the Strategic Plan Accountability Report: Information Services, to be included as part of the director of education's 2023-24 evaluation.

At Saskatoon Public Schools every student is Known • Valued • Believed In

We are committed to creating learning experiences that inspire all students to reach their potential.



Accountability Topic: Information Services

Date of Board Meeting: June 4, 2024

Strategic Priorities:

□ Academic Excellence	□ Well-being
□ Character	□ Financial Stewardship
Engagement	☑ Internal Business Processes

Commitments:

- □ Relationships (honouring diversity, welcoming and joyful spaces, and community partnerships)
- □ Equity (anti-racist/anti-oppressive practice, representative workforce, high expectations)
- Accountability (evidence-based practice, focus on Indigenous student success, ensure safe, caring, and accepting learning environments)

Key Measures:

Access to technological resources to enhance student learning.

• This includes student and staff computers where there was another modest increase this year mostly due to an increase in staff needs while student device procurement plateaued in expectation of the pending student computer refresh. Overall devices grew from 24,049 to 24,425 (1.6% increase)

Targets:

Maintain student to computer ratio goal of 4:1 division-wide.

- Ratio of students to computers grew slightly due to enrolment growth: Elementary average – 6.3 students to every student-use computer (from 6.1 last year) Collegiate average – 4.3 students to every student-use computer (from 4.2 last year)
- The target will be achieved once the student computer refresh is complete. It begins in June 2024 with rollout taking place over summer and into the fall.

• Division-owned devices will continue to grow, and Saskatoon Public Schools will continue to plan and budget for this growth, in addition to supporting the many personal devices that access our guest network.

Key Initiatives Employed:

- In response to the increasing number of cyber threats, the primary focus of the Information Services department has been to enhance security. This is being achieved through a combination of internal policy and configuration enhancements, such as restricting external email for certain employee groups and expanding multi-factor authentication, as well as the implementation of top-tier security products. These include backup and disaster recovery replacement, leveraging a 3rd party solution that provides immutable backup and cloud provisioning of SPSD servers in the event of an incident.
- 2. Other infrastructure projects completed or underway include:
 - Voice Over IP (VoIP) telephone project completed May 2024
 - Wireless networking replacement project completed April 2024
 - Teacher laptop replacement project completed April 2024

- Student laptop replacement project vendor selection - order placed May 2024, completion scheduled for fall 2024



Data:

Future Initiatives:

Continuing to advocate for the necessary resources to address the school division's technology backlog effectively. Future projects include the following:

- 1. School fileserver refresh.
- 2. Website and portal migration to modern solution.
- 3. Wired networking: project currently underway, core routers at each school will be upgraded through summer and fall 2024.
- 4. Participation in Saskatchewan Research Network's Security Operations Centre (SOC) pilot project in conjunction with University of Saskatchewan, University of Regina, Saskatchewan Polytechnic, Prairie Spirit School Division and several regional colleges.

Risk Assessment:

The division continues to face similar technological risks as highlighted in last year's report:

- Educational institutions are increasingly targeted by organized cyber-criminal actors, and the costs and complexities of implementing protective measures have risen. Proactive security measures must include sophisticated solutions that often exceed the scale and budget of school divisions. This creates an opportunity for collaboration with K-12 and postsecondary partners to participate in collective security efforts. Advocacy at the governmental level is essential, as current funding models do not reflect the realities of cyber defense costs. Additionally, the human resources needed to build and maintain these new defense systems are often overlooked. These systems typically require a 24/7 response from departments that were not originally designed for constant availability.
- 2. It is essential to consistently and diligently invest in updating infrastructure to cater to the technological requirements of both staff and students. In the technology industry, there is a movement towards a model that includes ongoing subscription fees alongside the initial capital expenditure for products and solutions. Consequently, there is an increasing need for dedicated funding, as maintaining systems without a subscription service becomes unfeasible.
- 3. There is an ongoing unfunded liability related to school security cameras. Fifteen years ago, a capital project provided security cameras for high schools. Since then, the need has expanded to include many elementary schools. The original system is now too old to maintain. A division-wide assessment on the future of security cameras highlighted a persistent and growing need, requiring both capital and operational funding. Replacing our current cameras is estimated at \$750,000 capital and \$75,000 annual licensing. To expand cameras to every school, it is estimated at \$1.75 million capital and \$135,000 annual licensing.

Summary Comments:

As anticipated in last year's report, the Information Services (IS) Department faced challenges in delivering multiple scheduled and backlogged infrastructure and end-user projects this year. Users will have noticed significant improvements in wireless connectivity within our schools. The wireless replacement project has provided faster, more reliable connection speeds and more convenient guest access for personal devices. Although the procurement of student devices remained stable year over year due to the pending student computer refresh, IS Department technicians successfully replaced 2,325 staff laptops while continuing to manage their regular support responsibilities. This remarkable effort deserves recognition.

Continued division growth, along with both scheduled projects and projects delayed due to financial constraints will once again challenge the IS Department in the coming year. This highlights the importance of sustainable and predictable funding for the sector and the need to consider new and emerging responsibilities when determining staffing levels.



TOPIC:

JUNE 4, 2024

RESPONSE TO TRUSTEE QUESTION REGARDING RESCHEDULING THE TRUSTEE/STUDENT FORUM

AGENDA ITEMS	INTENT
Correspondence	Consent
New Business	Decision
Reports from Administrative Staff	Discussion
Other: Response to Trustee Question	Information
	 Correspondence New Business Reports from Administrative Staff

BACKGROUND

At the April 16, 2024 board meeting, Trustee Banks asked administration to report back on whether the trustee/student forum could be rescheduled. The original forum was postponed due to teacher sanctions.

CURRENT STATUS

Due to the uncertainty surrounding the ongoing teacher sanctions at the time of the event and the considerable challenge of identifying an alternate date on short notice that would be suitable for all participants, it was decided to not reschedule the event this year.

PREPARED BY	DATE	ATTACHMENTS
Shane Skjerven, Director of Education	May 28, 2024	None